



SVSU License Plate Order Form

When you purchase an SVSU license plate, the SVSU Alumni Office covers the \$35 cost to replace your plate! An annual \$10 fee is added to your vehicle registration for renewing the SVSU fundraising license plate. The \$10 supports the SVSU Legacy Program to give more students access to attend SVSU.

Only the vehicle's registered owner has the authorization to change the license plate. Your new plate will arrive by mail within 4-6 weeks after the Secretary of State receives it. Please note that SVSU can no longer issue a refund if this form is not used to obtain your plate.

How to get your new plate:

Take the form to the Secretary of State yourself

1. Take this completed form (front and back) to your nearest Secretary of State

OR

Compile and send the following to alumni@svsu.edu or to our office:

1. send completed form (front and back)
2. Send a photocopy of the front and back of your driver's license



Vehicle Owner's Name: _____

Phone Number: _____ Email: _____

Address: _____ City: _____

State: _____ Zip: _____

*Note: your new plate will be sent to the address the vehicle is currently registered to.

Current Plate Number: _____ Current VIN: _____

My signature below authorizes the Michigan Department of State to replace my license plate.

Sign Your Full Name: _____

Print Your Full Name: _____

Address all mail to:
SVSU Alumni Relations
7400 Bay Rd
University Center, MI, 48710

This form is not to be used for renewing registration/tabs, driver's license or state IDs. To do so visit www.michigan.gov/sos.

For questions, please contact the Alumni Relations Office at (989)-964-4196 or alumni@svsu.edu.

APPOINTMENT OF AGENT

For a Vehicle, Watercraft, or Mobile Home

NOTE: This form CANNOT be used for either of the following:

- To apply for an instant title, unless the Agent is a licensed vehicle dealer.
- To appoint an Agent who would be signing a title, or application for title, as both the buyer and seller of a vehicle, watercraft, or mobile home.

All Information must be completed in ink.

I appoint _____
(agent's name)

Agent's address: _____

Agent's Driver License
Number or ID Card Number: _____

For staff use only.

as my agent to sign my name to legal documents pertaining to the sale, purchase or titling of the unit described below which is required to be titled under Michigan law.

Year	VIN
Make	License Plate Number (if any)

Vehicle, Watercraft, or Mobile Home Owner Information

Owner's Name		
Owner's Street Address		City
State	Zip Code	Daytime Phone Number ()
Owner's Driver License or ID Card Number		Today's Date

A false statement in connection with a title transaction is a crime.

NOTE: Owner must provide a photocopy of their valid driver license or state ID card to the agent listed above.

Owner's Signature: X